

# Petite Lake Highwood Association

## Meeting minutes for 04-18-18

### Meeting called to order:

6:50 p.m.

### Officers present:

Amanda Wood, Joe Kozlowski, Shannon Turk, Bob Leavitt, Mary Sena, Sam Terranova

### Officers absent:

Nina Whittaker

### Acceptance of minutes:

Sam moved to accept minutes of the March 21<sup>st</sup>, 2018 meeting, Joe seconded.

### Acceptance of agenda:

Sam moved to accept, Shannon seconded.

### Correspondence:

None.

### President's report:

Amanda's brother-in-law, Ray, will do the welding to repair the boat ramp gate.

There is a street light out at Forest and Highwoods. Mary will speak with Jim Jorgensen about this.

The road drain by the curve on Highwoods is broken. Mary will also speak with Jim Jorgensen about this.

### Treasurer's report:

The bank (Chase) switched us to paperless billing for some reason, so there was no statement this month for our accounts. Mary's personal Chase account got linked to the PLH account for some reason. She will go in and get all this taken care of.

The insurance company sent an email with the policy re-cap.

Rachel Johnson will help with the lien info & will pick up the computer that we're selling them. Usually the liens go out in the summer, so there's nothing to file at this time.

As of now, 32 households have not paid their dues. The Board will send reminder notices on pink paper to try to get their attention. After that, we will go through the lien process.

### Other Reports:

Bob—Submitted receipt of \$83.40 for website hosting. Shannon will reimburse tonight.

Bob—Submitted receipt of \$128.38 for (2) pop-up canopies. Shannon will reimburse tonight.

Mary—Sheriff was called due to people stealing packages from people's porches.

Amanda—A neighbor reported that people were messing with their cars.

### Continuing business:

- Sell old computer to the Johnson's—Shannon to deliver it.
- Compile a list of repairs due to flooding—Board will address in spring.
- Collection agency for long-term non-pays—The Board will send a form letter.
- Check status of weed abatement licensing—Joe

- Decide on ILM weed abatement contract—It was decided to use the "Reactive Approach", which only cost \$1500. This is for a single treatment.
- Electric Harbor pier leveling—Joe may contact someone else if they continue to be unresponsive.
- Review PLH membership directory/Master email distribution list—Give Bob any information on new or updated members that you know about.
- Welcome new people to neighborhood—Amanda and Nina.

**New business:**

- Bob and Sam will apply the goose deterrent chemical to the beach area.
- Change the cleanup date to June 2<sup>nd</sup>.
- Sam presented quotes for landscape work at the beach, such as repairing the turf, repairing the timbers around the swing sets, adding mulch and san, etc. It was decided to use Tony's Landscaping to do this work at a cost of \$3476.00.

**Cleanup:**

Added to master list:

- No new items at this time

**Next meeting:**

Wednesday, May 23<sup>rd</sup> (postponed to May 30<sup>th</sup>) at Dockers North (Antioch) at 6:30 pm. Bring your appetite for pizza.

**Adjourned:**

Meeting adjourned at 8:40 pm.

**Submitted by:**

Bob Leavitt, Secretary